

# CHAPTER 2 - GOVERNMENT

## DARE COUNTY GOVERNMENT

County Administration Offices	954 Marshall C. Collins Dr., Manteo	475-5000
Open weekdays 8:30AM-5:00PM	Mail: P.O. Box 1000, Manteo 27954	<a href="http://www.darenc.com">www.darenc.com</a>

The Board meets monthly 1st Mon. at 9AM and 3rd Mon. at 5PM at 954 Marshall C. Collins Dr., Manteo, with some exceptions. Complete schedule is posted on the website.	Regularly scheduled meetings can be heard live on the Dare County website. Following the meeting, videos can be seen on GOV-ED Television (channel 191) and the Dare County Website.
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Beach Satellite Offices	2601 Croatan Hwy., KDH Mail: P.O. Box 1000, Manteo 27954	Planning Dept., CAMA /FEMA, Building Permits, Sub Permits, Dog Licenses, Environmental Health, Social Services, Health & Planning. For Department Contacts at these Offices, Call 475-5555
Hatteras Island Offices	50347 NC Hwy 12, Mail: P.O. Box 859, Frisco, NC 27936	

## COUNTY GOVERNMENT STRUCTURE

Dare County has a county commission-county manager system of government. A seven member Board of Commissioners sets policy and a county manager, appointed by the Commission, executes policy directives. Commissioners are elected to four year terms, some of which expire each even-numbered year. One commissioner is elected “at large,” the others represent specific districts in which they must reside. Commissioners are elected by county voters at large. The Board elects a chairperson and vice-chair for a one year term at its organizational meeting in December.
The Board has countywide responsibility for educational funding, libraries, Parks and Recreation, Emergency Medical Services, and tax assessment. The Board is the sole governing body for the unincorporated areas of Dare County including Colington, Martin’s Point, Manns Harbor, Stumpy Point, East Lake, Wanchese, northern Roanoke Island, and all of Hatteras Island. In these areas, the County is responsible for planning and zoning, solid

waste management and law enforcement.

## COUNTY OFFICIALS

Office: 954 Marshall C. Collins Dr., Manteo email to all commissioners: <a href="mailto:DCBOC@darenc.com">DCBOC@darenc.com</a>	Mail: P.O. Box 1000, Manteo 27954	
Robert L. "Bob" Woodard. Sr. (R) Chair	2305 Bay Drive, Kill Devil Hills 27948 480- 6654(H) 216-8240(C) <a href="mailto:Woodard@darenc.com">Woodard@darenc.com</a>	Term ends Dec. 2020 Represents District 2 - Kill Devil Hills, Colington, Nags Head
Wally Overman (R) Vice Chair	549 Skyco Rd., Manteo 27954 473-3433 (H) 216-6042 (C) <a href="mailto:WallyO@darenc.com">WallyO@darenc.com</a>	Term ends Dec. 2020 Represents District 1 - East Lake, Stumpy Point, Manns Harbor, Manteo, Wanchese
Jack Shea (R)	290 Wax Myrtle Tr., Southern Shores 27949 261-4158 (H) Fax 255-0189 <a href="mailto:JShea@darenc.com">JShea@darenc.com</a>	Term ends Dec. 2018 Represents District 5 (at large) - includes all of Dare County
Margarette Umphlett (R)	166 Old NC 345, Manteo 27954 305-3241 (H), 216-8036 (C) <a href="mailto:Margarette.Umphlett@darenc.com">Margarette.Umphlett@ darenc.com</a>	Term ends Dec. 2018 Represents District 1 - East Lake, Stumpy Point, Manns Harbor, Manteo, Wanchese
Steve House (R)	288 N. Dogwood Trail PO Box 1093 Southern Shores NC 27949 216-8985 (C) <a href="mailto:steve.house@darenc.com">steve.house@darenc.com</a>	Term ends Dec. 2020 Represents District 3 Duck, Southern Shores, Kitty Hawk
(R)	Information not available at press time. Beverly Boswell resigned to serve in the NC House of Representatives	Term ends Dec. 2018 Represents District 2 - Kill Devil Hills, Colington, Nags Head
Danny Couch (D)	47297 Dippin Vat Road PO Box 1001 Buxton NC 27920 995-5671 (H) 216-7383 (C) <a href="mailto:dannyc@darenc.com">dannyc@darenc.com</a>	Term ends Dec. 2020 Represents District 4 Rodanthe, Salvo, Waves, Avon, Buxton, Frisco, Hatteras Village

Gary Gross, Clerk to the Board	475-5700 Fax 473-6312	<a href="mailto:garyg@darenc.com">garyg@darenc.com</a>
Bobby Outten, County Manager/ County Attorney	475-5811 Fax 473-1817	<a href="mailto:outten@darenc.com">outten@darenc.com</a>

Janice Williams, Exec. Asst. Co. Mgr.	475-5800 Fax 473-1817	<a href="mailto:janicew@darenc.com">janicew@darenc.com</a>
Dorothy Hester, Public Information Officer	475-5903 Fax 475-9376	<a href="mailto:Dorothy@darenc.com">Dorothy@darenc.com</a>

## COURTS

Office: Dare Co. Justice Center, 962 Marshall C. Collins Dr., Manteo		Mail: P.O. Box 1849, Manteo 27954
Dean Tolson, Clerk of Court	475-5200 Fax 475-5201	4 year term ends Dec. 2018 <a href="http://www.darenc.com/clerk">www.darenc.com/clerk</a>
<p>The Office of the Clerk of Superior Court is responsible for all administrative, clerical and record-keeping functions of the District and Superior Courts. With the exception of juvenile files, adoption records and certain other confidential records, files in the Clerk's office are public records and available for inspection to the public. The Clerk serves as Comptroller and Judge of Probate, with exclusive original jurisdiction over matters regarding the probate of wills and administration of estates in his county. The Clerk also presides over many other legal matters such as adoptions, incompetency and guardianship proceedings, partitioning of real property, name changes, real estate foreclosures, and petitions for surplus funds.</p>		

## NORTH CAROLINA COURT SYSTEM

<p>The North Carolina court system consists of an Appellate Division, a Superior Court Division, and a District Court Division. A chief justice and six associate judges, elected for 8-year terms, serve on the Supreme Court. The Court of Appeals is served by a chief justice and 14 associate justices elected for 8-year terms.</p> <p>Dare County is served by two Superior Court judges and five District Court judges. Superior Court judges rotate throughout the state, and District Court judges rotate throughout their division and district. Dare County is in the 1st judicial district of the 1st division, which has seven counties. Only persons qualified to practice law in North Carolina are eligible for election or appointment to any of these courts.</p>
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## DARE COUNTY PLANNING DEPARTMENT

Office: 954 Marshall C. Collins Dr., Manteo	Mail: P.O. Box 1000, Manteo 27954	475-5870 Fax 473-6653
Donna Creef, Director	475-5873 Fax 473-6653	
Noah Gillam, Planner	475-5849	
Courtney "Corky" Whitehead, Zoning	50347 Hwy. 12, Frisco P.O. Box 859, Buxton 27920	475-5879

Officer		
Dare Co. Planning Dept. provides technical assistance to the Planning Board and Board of Commissioners and is responsible for implementation of the Dare County Land Use Plan and enforcement of zoning codes. The Planning Board meets on the 2 <sup>nd</sup> Mon. at 6PM in the Dare Co. Commissioners' meeting room at 954 Marshall C. Collins Dr., Manteo. Members are appointed by the Board of Commissioners for 3-year terms. Members are:		
John Finelli, Chairman	P.O. Box 555, KH 27949	261-8786
Michael Barr	333 Eagle Dr., KDH 27948	261-3266
Terry Gore	1500 S. Croatan Hwy., KDH 27948	449-0539
Jeff Landreth	1135 Burnside Rd., Manteo 27954	489-9636
Beth Midgett	PO Box 250, Hatteras 27943	986-2841
David Overton	418 Berry Dr., Manteo 27954	475-5881
Charles Read, Jr.	19 Mallard Cove Loop, SS 27949	255-5055
Zoning Bd. of Adjustment David E. Jones, Jr. - Chair	Meets 4 <sup>th</sup> Mon. when called	Members appointed for 3-year terms

County Building Inspectors are responsible for enforcing NC building codes.		
Roanoke Island & Mainland	Fred Featherstone 475-5867	954 Marshall C. Collins Dr., Manteo
Colington/Martin's Point	Buddy Shelton, Chief Inspector 475-5872	2601 N. Croatan Hwy., KDH
Hatteras Island 50347 Hwy. 12, Frisco Mail: P.O. Box 859 Buxton 27920	John Contestable I.G. Scarborough	Hwy. 12, Frisco 475-5876 475-5877 Fax 995-3601
CAMA Admin. / Flood Plain Admin	Donna Creef 475-5873	954 Marshall C Collins Dr Manteo
CAMA Admin/Hatteras Island	Corky Whitehead 475-5879	50347 Hwy 12 Frisco

## REGISTER OF DEEDS

Office: Dare Co. Justice Center, 962 Marshall C. Collins Dr., Manteo Mail: P.O. Box 70, Manteo 27954	475-5970
Vanzolla McMurrin, Register of Deeds	Term ends Dec. 2018
This office is custodian of Dare Co. vital statistics and is the repository of real property records including deeds, deeds of trust, and plats of all subdivisions. It keeps files of county commissioners' meetings, airport affairs, retired military records and issues marriage licenses. Copies of	

Dare Co. birth and death certificates may be obtained from this office.

## DARE COUNTY BOARDS AND AUTHORITIES

### ALCOHOLIC BEVERAGE CONTROL (ABC) BOARD

Dare County ABC Board Mail: P.O. Box 1879, Manteo 27954	473-9492 Fax 473-9446
Ted Toler, General Manager	
A 5-member board, appointed by the county commissioners for 3-year terms, makes policies and oversees operations for the sale of distilled spirits and wines, 17% alcohol and above by volume, and mixers of 1% or more alcohol. Net profits are allocated according to state law. In Dare Co., allocations include the Department of Social Services, the County General Fund, and the incorporated towns.	

### DARE COUNTY AIRPORT AUTHORITY

Location: 410 Airport Rd., Manteo Mail: P.O. Box 429, Manteo 27954	475-5570 Fax 473-1196 Website <a href="http://www.darenc.com/airport">www.darenc.com/airport</a>
David Daniels, Director.	Crystal Bateman, Senior Admin. Specialist
David Twiddy, Chair	Monthly meetings are held the last Wed. 6PM; the combined Nov.-Dec. meeting is held the 1 <sup>st</sup> Wed. in Dec.
The airport authority manages the regional airport. Nine members are appointed by the County Commissioners.	

### DARE COUNTY WATERWAYS COMMISSION

Office: 954 Marshall C. Collins Dr., Room 151, Manteo Mail: P.O. Box 1000, Manteo 27954	475-5628 Fax 473-3042
Jenny Gray Jones, Administrator	
The commission is made up of 7 members appointed by the Dare Co. Board of Commissioners for 2-year terms. It is concerned with matters involving the stabilization of Oregon Inlet and handles issues pertaining to public waterways such as channel dredging, county boat ramps and no-wake zones.	

### DARE COUNTY SOIL AND WATER CONSERVATION DISTRICT BOARD

Office: 2601 N. Croatan Hwy., KDH Mail: P.O. Box 1000, Manteo 27954	475-5853
Ann Daisey, Administrator	
The Board's purpose is to protect and enhance water quality in Dare Co. through land conservation, storm water management, technical support, education, and outreach.	
The Board of Supervisors meets monthly, 1 <sup>st</sup> Tues, 3PM in the Dare Co. Satellite Office. A 5-member board consists of 2 members appointed by the NC Soil and Water Commission and 3 elected members on a non-partisan basis.	

**OUTER BANKS CHAMBER OF COMMERCE**

Chamber Office 101 Town Hall; PO Box 1757 Kill Devil Hills 27948	441-8144, Fax: 441-0338 www.outerbankschamber.com email: info@outerbankschamber.com
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**OUTER BANKS VISITORS BUREAU**

One Visitors Center Circle Manteo 27954	473-2138 Fax 473-5777 <a href="mailto:information@outerbanks.org">information@outerbanks.org</a> Website: <a href="http://www.outerbanks.org">www.outerbanks.org</a>
Lee Nettles, Executive Director	Board meets at the Visitors Center monthly, 9AM 3rd Thurs.
Aycock Brown Welcome Center, 5230 N. Croatan Hwy. (MP1), KH, 252-261-4644	
US Weather Bureau Station/Hatteras Island Welcome Center (partnership with NPS), 57190 Kohler Road, Hatteras, 252-986-2203	
Whalebone Information Station (partnership with NPS), junction of Hwy. 12 and US 64, Nags Head, 252-441-6644	
The Bureau promotes the county's major industry: tourism. The Bureau is governed by the Dare Co. Tourism Board. Thirteen members are appointed to 2-year terms by the County Commissioners representing various tourism-related constituencies as specified by state legislation.	

**TOWNS**

The incorporated towns of Duck, Kill Devil Hills, Kitty Hawk, Manteo, Nags Head and Southern Shores have their own municipal governments. Each is governed by a town council or board of commissioners. Mayors in Kill Devil Hills, Kitty Hawk, Manteo, Nags Head and Southern Shores are elected by the voters; in Duck the mayor is elected by the town council from among its members. All municipalities have a town manager. Each town provides for its own police and fire protection, road maintenance, solid waste collection, zoning, planning, and building inspection functions.

## DUCK

Incorporated 2002  
 Zip Code 27949

Office: 1200 Duck Rd., Duck Mail: PO Box 8369, Duck, NC 27949	Hours: 9AM-5PM weekdays
255-1234 Fax 255-1236	Website: <a href="http://www.townofduck.com">www.townofduck.com</a> Email: <a href="mailto:info@townofduck.com">info@townofduck.com</a>

Town Council	Meets monthly 1 <sup>st</sup> Wed. 7PM & 3 <sup>rd</sup> Wed. 1PM at Town Office
Don Kingston, Mayor Term ends Dec. 2017	135 Fawn Ct., Duck 255-4817
Monica Thibodeau, Mayor Pro Tem Term ends Dec 2017	126 W. Sea Hawk Dr, Duck 261-6278
Jon Britt Term ends Dec 2017	1310 Duck Rd, Duck 261-7485
Chuck Burdick Term ends Dec 2017	P.O. Box 8194, Duck 202-5748
Nancy Caviness Term ends Dec 2017	P.O. Box 8278, Duck 255-1050

Christopher Layton - Town Mgr.	255-1234 Fax 255-1236
Lori Ackerman- Town Clerk	255-1234 Fax 255-1236
Tax Collection	Call Dare Co. Tax Office 475-5952
Robert Hobbs - Town Attorney	441-0871
John Cueto- Police Chief	261-1112 (non-emergency) Fax 261-2108
Donna Black - Fire Chief	261-3929 (non-emergency) Fax 261-5961
Joe Blakaitis - Chair, Planning Board Term ends May 1, 2018	Meets monthly 2 <sup>nd</sup> Wed. 6:30PM and 4 <sup>th</sup> Wed. 6:30PM as needed
Joe Heard - Code Enforcement Officer	255-1234
Cory Tate, Building Inspector	255-1234
Zoning Board of Adjustment -	255-1234

Contact Joe Heard	
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# KILL DEVIL HILLS

Incorporated 1953

Zip Code 27948

Office: 102 Town Hall Dr., KDH Mail: P.O. Box 1719, KDH 27948	Hours: 8AM-5PM weekdays
449-5300 Fax 441-7946	Website: <a href="http://www.kdhnc.com">www.kdhnc.com</a> Email: <a href="mailto:info@kdhnc.com">info@kdhnc.com</a>

Board of Commissioners	Meets monthly by adopted schedule
Sheila F. Davies, Mayor Term ends Dec. 2017	121 Porthole Ct., KDH 475-0033
Mike Hogan Mayor Pro Tem Term ends Dec. 2019	809 Sixth Ave., P.O. Box 1898, KDH 441-6493
Travis Appleman Term ends Dec. 2017	509 Copley Dr., KDH 573-9971
Brandi Rheubottom Term ends Dec. 2019	910 W. First St., KDH 449-8546
Michael Midgette Term ends Dec. 2017	604 W. Holly St., KDH 305-6237

Debora Diaz, Town Manager	449-5300 Fax 441-7946
Shawn Murphy, Ass't. Town Manager	449-5300
Mary Quidley, Town Clerk	449-5302
Beverly Kissinger, Finance Officer	449-5338 Fax 480-4074
Gary L. Britt, Police Chief	449-5337 Police Dept. non-emergency Fax 441-8281
Troy N. Tilley, Fire Chief ext.222	480-4060 Fire Dept. non-emergency Fax 480-4069
Tax Collection	Call Dare Co. Tax Office 475-5952
Louie Reber & Kelley Wynn, Animal Control	480-4047
Town Planning Board: 7 members appointed by Town Bd. of Commissioners for 3-year terms. Meets by adopted schedule 5:30 PM at Town Hall	Stan Clough, Chair 1104 Ninth Ave., KDH 441-3868 Howard Buchanan, Vice-Chair 2058 Bay Drive, KDH 737-1131
Zoning Bd. of Adjustment meets on request last Tues. 6:00PM at Town Hall	William Donahue, Vice Chair

# KITTY HAWK

Incorporated 1981

Zip Code 27949

Office: 101 Veterans Memorial Dr., KH Mail: P.O. Box 549, KH 27949	Hours: 8:30AM- 5:00PM weekdays (except holidays)
261-3552 Fax 261-7900	Website: <a href="http://www.townofkittyhawk.org">www.townofkittyhawk.org</a> Email: <a href="mailto:info@kittyhawktown.net">info@kittyhawktown.net</a>

Town Council	Meets monthly 1 <sup>st</sup> Mon. 6PM Town Hall
Gary Perry, Mayor Term ends Dec. 2017	3831 Herbert Perry Rd., KH 261-5332
Ervin Bateman, Term ends Dec. 2019	P.O. Box 1127, 4148 Poor Ridge Rd., KH 202-1072
Craig Garriss, Mayor Pro Tem Term ends Dec. 2017	5204 Birch Lane, KH 261-4922
Lynne McClean Term ends Dec. 2019	610 W. Kitty Hawk Rd., KH 202-9672
Jeff Pruitt Term ends Dec. 2017	3890 Poor Ridge Rd., KH 261-9055

Andy Stewart, Town Manager	261-3552 Fax 261-7900
Lynn Morris, Town Clerk	261-3552
Casey Varnell, Town Attorney	261-2126
Tax Collection	Call Dare Co. Tax Office 475-5952
Joel Johnson, Police Chief	261-3895 Police Dept non- emergency
Lowell Spivey, Fire Chief	261-2666 Fire Dept. non- emergency
Rob Testerman, Town Planner	261-3552
Town Planning Board - 5 members appointed by Town Council for 2- year terms. Meets 2 <sup>nd</sup> Thurs. following Town Council meetings at 6PM, Town Hall	John Richeson, Chair 815 W. Kitty Hawk Rd., KH 261-7656 (h) 599-0413 (c)
Zoning Board of Adjustment	On request with 15 days notice
David Lewis, Building Inspector	261-3552
Council meetings air on channel 191 on Thurs. & Sun following the meeting @ 1PM & 7PM	

# MANTEO

Incorporated 1899

Zip Code 27954

NOTE: Manteo is also the county seat. This section refers only to town government.

Office: 407 Budleigh St., Manteo Mail: P.O. Box 246, Manteo 27954	Hours: 8:30AM-5PM weekdays
473-2133 Fax 473-2135	Website: <a href="http://www.townofmanteo.com">www.townofmanteo.com</a> Email: <a href="mailto:info@townofmanteo.com">info@townofmanteo.com</a>

Board of Commissioners	1 <sup>st</sup> Wed. 6:30PM year round 3 <sup>rd</sup> Wed. 4PM year round
Jamie Daniels, Mayor Term ends Dec. 2017	301 Devon St., Manteo 473-5013 (H)
Darrell Collins, Mayor Pro Tem Term ends Dec. 2019	P.O. Box 217, Manteo 473-1722
Richie Burke Term ends Dec. 2017	P.O. Box 2444, Manteo 473-1985
Hannon Fry Term ends Dec. 2019	321 Agona St., Manteo 475-1717
Nancy Peele Term ends Dec. 2019	P.O. Box 1494, Manteo 473-3175
Christine Walker Term ends Dec. 2017	P.O. Box 335, Manteo 473-4788 (H)
Martha Wickre Term ends Dec. 2017	408 Agona St, Manteo 256-0564

Kermit Skinner, Town Manager	473-2133 Fax 473-2135
Shannon Twiddy, Ass't. Town Manager/Finance Officer	473-2133 Fax 473-2135
Becky Breiholz, Town Clerk	473-2133
Wyatt Booth, Town Attorney	919-754-1171
Vance Haskett, Police Chief	473-2069 Police Dept. non- emergency
Tony Duvall, Fire Chief	473-2300 Fire Dept. non- emergency
Tax Collection	Call Dare Co. Tax Office 475-5952
Town Planning Board. Five members appointed by Town Board for 2-year, meets monthly 2 <sup>nd</sup> Tues., 6PM Town Hall	Erin Burke, Town Planner 473-2133

Zoning Board of Adjustment meets on request	473-2133
Erin Burke, Planning Admin/Code Enforcement	473-2133

## **NAGS HEAD**

Incorporated 1961  
Zip Code 27959

Office: 5401 S. Croatan Hwy. Mail: P.O. Box 99, NH 27959	Hours: 8:30AM-5PM weekdays
441-5508 Fax 441-0776	Website: <a href="http://www.nagsheadnc.gov">www.nagsheadnc.gov</a>

Board of Commissioners	Meets monthly 1 <sup>st</sup> Wed. 9AM. Meetings on TV channel 191 at 1PM & 7PM Sat & Tues following the meeting
Bob Edwards, Mayor Term ends Dec. 2017	2437 S. Memorial Ave., Nags Head 480-3722
Susie Walters, Mayor Pro Tem, Term ends Dec. 2019	P.O. Box 1075, Nags Head 441-9218
Renee Cahoon Term end Dec. 2019	P.O. Box 714, Nags Head 441-4847
Marvin Demers Term ends Dec. 2017	8819 S. Old Oregon Rd., Nags Head 449-0875
John Ratzenberger Term ends Dec. 2017	119 W. Sea Watch Ct, Nags Head 480-0752

Cliff Ogburn, Town Manager	441-5508 Fax 441-0776
Carolyn Morris, Town Clerk	449-2009
John Leidy, Town Attorney	335-0871
Linda Bittner, Tax Collector	449-2008
Kevin Brinkley, Police Chief	441-6386 Police Dept. non-emergency
Kevin Zorc, Fire Chief	449-2018 Fax 441-8268 441-5909 Fire Dept. non-emergency
Andy Garman, Dep Town Manager; Planning & Development Dir.	449-2006 Fax 441-4290
Mark Cornwell, Chair Town Planning Board 252-619-0862	7 members appointed by Town Board for 3-year terms. Meets monthly 3 <sup>rd</sup> Tues. 2:30PM
Zoning Board of Adjustment Jack Cooper, Chair, 422 W. Villa Dunes, Nags Head 480-1684	Meets on request 2 <sup>nd</sup> Thurs. 9AM
David Morton, Chief Building Inspector	449-6043

## SOUTHERN SHORES

Office and Mail: 5375 N. Virginia Dare Tr., Southern Shores 27949	Hours: 8:30AM-5PM weekdays
261-2394 Fax 255-0876	Website: <a href="http://www.southernshores-nc.gov">www.southernshores-nc.gov</a>
Town Council	Meets monthly at the Pitts Center, 1 <sup>st</sup> Tues. 5:30PM,
Tom Bennett, Mayor Term ends Dec. 2017	218 Hillcrest Dr., Southern Shores 261-2511
Gary McDonald Term ends Dec. 2019	74 Trintie Tr. Southern Shores 261-0209
Leo Holland Term ends Dec. 2017	23 Spindrift Tr., Southern Shores 255-5780
Chris Nason Term ends Dec. 2019	72 Trintie Tr. Southern Shores 489-3614
Fred Newberry, Mayor ProTem Term ends Dec. 2019	267 N. Dogwood Tr. Southern Shores 252-564-5108

J. Peter Rascoe, Town Manager	261-2394
Sheila Kane, Town Clerk	261-2394
Bonnie Swain, Finance/Human Resources	261-2394
Ben Gallop, Town Attorney	441-0871 Fax 441-8822
David Kole, Police Chief	261-3331 Police Dept. non-emergency
Ed Limbacher, Fire Chief	261-2272 Fire Dept. non-emergency
Town Planning Board Sam Williams, Chair	Five members appointed by Town Council for 3-year terms. Meets monthly 3 <sup>rd</sup> Mon. 5:30 PM at Pitts Center. Contact through Town of Southern Shores
Zoning Board of Adjustment Sam Williams, Chair	Contact through Town of Southern Shores
Rachel Patrick, Public Works Director	261-2394
Wesley Haskett, Planner/ Code Enforcement Officer	261-2394
Dabni Shelton, Permit Officer	261-2394

# STATE GOVERNMENT

## NC STATE EXTENSION - DARE COUNTY CENTER

Office: 517 Budleigh St., Manteo Mail: P.O. Box 968, Manteo 27954	473-4290 Fax 473-3106 Website: <a href="http://dare.ces.ncsu.edu">dare.ces.ncsu.edu</a>
Shannon Brooks, County Extension Director	Donna Hanusik, Administrative Assistant

### Agriculture, Natural Resources and Community and Rural Development

Through education, assistance is given to residents, municipalities and landscape professionals in managing the coastal environment. Programs are offered in tree and lawn care, landscaping, soils, erosion control, pest management, and Master Gardener Volunteer training. A hotline is available for home horticulture questions. Please call or email [greenlineobx@gmail.com](mailto:greenlineobx@gmail.com)

### Family and Consumer Science

Dee Furlough

Our mission is to improve the well-being of the family through programs that educate, influence public policy, and help families put research-based knowledge to work in their lives. Our program focuses on nutrition, health, food safety and food preservation. A Local Foods Council focuses on local food systems.

### 4-H and Youth Development

Emily Twiford

Young people "learn by doing" in special interest groups, clubs, school, and after-school programs. For children K-5 and Middle School, the 4-H program provides day camps and enrichment opportunities during school breaks and other out-of-school times.

## DARE COUNTY NC WORKS CAREER CENTER

Office: 2522 S. Croatan Hwy., NH Mail: P.O. Box 757, NH 27959	480-3500 Fax 480-0121 Website: <a href="http://ncworks.gov">ncworks.gov</a>
Kenneth Kee, Manager	Hours: 8:30AM-5PM Mon.-Fri.
The Center supports local employment by listing current job opportunities, referring qualified applicants and providing local labor market information. It assists job seekers in resume writing and employers in developing job descriptions and personnel handbooks. The Center serves Dare Co., Corolla, Ocracoke Island, and Currituck County.	

## NORTH CAROLINA CONSUMER PROTECTION OFFICE

Attorney General's Office 9001 Mail Service Center Raleigh, NC 27699-9001	Toll free: 877-566-7226 919-716-6400 Website: <a href="http://www.ncdoj.com">www.ncdoj.com</a>
<p>This office acts to protect the public from unlawful business practices. When contacting this office, explain your complaint clearly. Send brief but specific (where, when, what) information. Send photocopies of any related written contracts, receipts, warranties, advertisements, or letters. This office can assist in mediation of disputes; it does not act as a lawyer for consumers in individual disputes. Complaints can be filed online.</p>	

## FEDERAL GOVERNMENT

### POST OFFICES

Avon	995-5991	41196 NC HWY. 12	10AM-12PM & 1PM-3:45PM Mon.-Fri.; 10:30AM-12:30PM Sat.
Buxton	995-5755	48042 NC HWY. 12	9AM-12PM & 1:30PM-4PM Mon.-Fri.; 10:30AM-12:30PM Sat.
Duck	261-8555	1245 Duck Rd.	Jun thru Sep: 9AM-4PM Mon.-Fri.; 9AM-1PM Sat. Jan thru Mar: 9:30 to 3:30 Mon. - Fri.; 9:30 to 12:30 Sat. Oct, Nov, Dec, Apr, May: 9:15 to 3:45 Mon. - Fri.; 9:15 to 12:45 Sat.
Frisco	995-5017	53590 NC HWY. 12	8AM-12:30PM & 1:30PM-4PM Mon.-Fri.; Sat. closed
Hatteras	986-2318	57689 NC HWY. 12	8AM-1PM & 2PM-4PM Mon.- Fri.; 10:30AM-12:30PM Sat.
Kill Devil Hills	441-5666	302 S. Croatan Hwy.	9AM-4:30PM Mon.-Fri.; 10AM-12PM Sat.
Kitty Hawk Southern Shores	261-2211	3841 N. Croatan Hwy.	9AM-4:30PM Mon-Fri; 10AM-12PM Sat.
Manns Harbor	473-3677	6941 Hwy. 64	12:15AM-4:15PM Mon.-Fri.;

			8:30AM- 11:30AM Sat.
Manteo	473-2534	Chesley Mall, 212B Hwy. 64	9AM-4:30PM Mon.-Fri.; 10AM-12PM Sat.
Nags Head	441-7387	100 W. Deering St.	9AM-12:30PM & 2- 4:30PM Mon.-Fri.; 10AM-12PM Sat.
Rodanthe Waves Salvo	987-2273	25969 NC HWY 12	8:15AM-12 PM & 1PM- 4PM Mon.-Fri.; 10AM-12PM Sat.
Wanchese	473-3551	3525 Mill Landing Rd.	9AM-12PM & 1:00PM- 4:30PM Mon.-Fri.; 9:30AM-11:30AM Sat.
BEFORE PLACING STREET MAILBOXES, CONTACT YOUR LOCAL POST OFFICE			

## SOCIAL SECURITY

Office: 1865 W. City Dr., Elizabeth City 27909	866-572-2819 Website: <a href="http://www.socialsecurity.gov">www.socialsecurity.gov</a> -
Service in English & Spanish	Hours: 9AM-4PM Mon & Tues 9AM-12noon Wed 9AM-4PM Thurs & Fri
There is no Social Security office in Dare Co; Elizabeth City is the nearest office. Residents may call Elizabeth City @ 866-572-2819 or National @ 1-800-772-1213 (toll free).	

## VETERANS SERVICES

Office: 954 Marshall C. Collins Dr., Manteo	475-5604
Mail: P.O. Box 1000, Manteo 27954	Fax 473-6312
Rhonda L. Creef, Veterans Service Officer	8:30AM-5PM Mon.-Fri.
Available for assistance and information relating to veterans' affairs.	